



# Effective Law Enforcement Report Writing

*Larry E. Holtz*

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**Effective Law Enforcement Report Writing** Larry E. Holtz

**Formerly "Investigative and Operational Report Writing"** – This newly updated 5th edition has been fully reorganized and expanded. Author Larry E. Holtz offers a comprehensive set of guidelines to aid individuals with official law enforcement reporting. Part I includes numerous examples and step-by-step procedures on how to prepare incident, operations, investigations, and supplementary reports, as well as how to use them when testifying in court. Part II provides practice questions and problems to test one's knowledge and prepare for entry-level or promotional exams. Part III introduces an essential Reference Section that covers areas such as commonly misused and misspelled words in law enforcement. Whether it's kept on your desk or in your glove box, this book is a resource that all law enforcement professionals must have for effective report writing!

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